

Community Name:	
User ID:	Password:

GuardianLink™ Home

When users log into GuardianLink™

(https://ankeny.guardianpharmacy.com/frameworklink/), they are directed to the Welcome Page.





Notes regarding GuardianLink:

- Chrome web browser is preferred
- Site is encrypted, complies with HIPPA regulations
- Clicking on a Menu header will show descriptions of the options for that header
- Refill Requests when in doubt, fax it out



Messages

Unread Messages

The Unread Messages link on the Welcome page allows facility users to view messages from the pharmacy. It will include new messages and responses from the pharmacy staff. To open a message, click either the envelope icon in the first column or click the link in the Subject column.





Compose Messages

This page is used to create new messages to be sent to the pharmacy. When the message is sent, it will appear in the pharmacy system for staff to process.

Read Messages

This page will list all incoming messages from the pharmacy. It can be filtered to show only unread messages. If a message from the list is deleted, then it will drop from this list and be moved to the Read Deleted list.

Read Deleted Messages

This page allows you to view and respond to messages that were previously deleted. To open a message, click the envelope icon in the first column or click the link in the Subject column.

Read Sent Messages

This page will allow users to view and respond to previously sent messages.



Resident Profile

The Resident Profile page will allow you to view all information relating to a resident.

A resident can be selected by entering two or more characters of the last name into the Resident Section text box. A drop-down list containing the available matches will display.

After a resident is selected from the list a grid will display where the patient can be selected. If more than one resident has the same name, then the grid will list all of the available choices. **Guardian LINK**

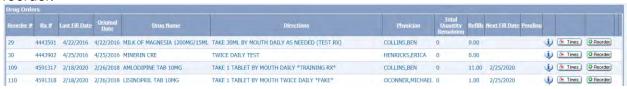


The resident profile is broken down into sections, general information, payment plans, drug allergies, medical conditions, and non-drug orders. Reorder requests can be submitted from the resident profile.



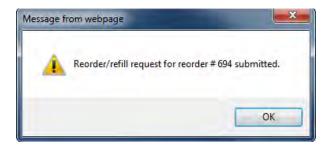


Reorder requests will be submitted to the pharmacy when the Reorder button is clicked. The ERx button will display the E-Rx Message and the Signed Electronically By line associated with the reorder.





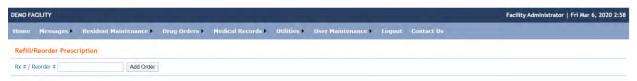
If submitting a reorder, a pop-up message indicating the reorder has been submitted will be displayed.



Reorder/Refill

A prescription can be reordered or refilled through FrameworkLink™ if the prescription number or the reorder number is known. A barcode containing the prescription or reorder number can also be scanned into the search field.

Guardian LINK



If reorders/refills have previously been requested for the resident, a list of those prescriptions will display on the screen. The reorder/refill requests will be sent to the pharmacy processing queue. When the requests are processed or denied, they will be removed from the Refills Requested list.





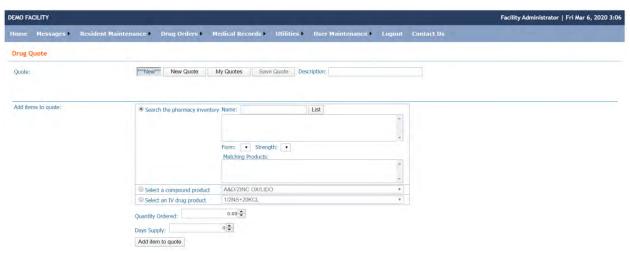
Order Status

The order status function will display all orders to be delivered according to the user submitted Delivery Date. The Delivery Date is assigned based on the facility's delivery schedule.



Drug Quote

The Drug Quote function provides a quote for one or multiple drugs based on the facility's price plan. The quotes can be printed and/or saved. Additional items can be added to a saved quote. All quotes saved by a user can be viewed on the My Quotes list. Saved drug quotes cannot be viewed across user accounts. When selecting an item to add to the quote, the drug products will be pulled from the pharmacy's formulary.



The drug results returned from the search criteria do not apply to IV medications, those need to be quoted by the pharmacy directly.

Once processed, items added to the drug quote will display about the item selector boxes.





After all of the required items for the quote have been added, the quote can be printed by clicking Show Printable View. The printable view will open in a new window.

